



Rancho San Joaquin Middle School
Session B July 10 -July 27

Dear Parents & Guardians,

Welcome to Irvine Public Schools Foundation's (IPSF) Summer Enrichment Academy at Rancho! We are very excited to spend the summer with you. We have a fun and engaging program set up for you. Please read the following important informational items, schedules, classroom assignments, maps, and parking lot procedures. IPSF teachers and staff will be wearing polos, lanyards, and identification badges so please ask one of us to guide you in the right direction.

Summer Enrichment Academy at Rancho is comprised of one 14-day session. Session B runs from Tuesday, July 10 through Friday, July 27.

Please be prompt in dropping off and picking up your child. Students not picked up within ten minutes of dismissal will be escorted to the front office. Excessive late pick-ups may result in a dismissal from the program.

Hours

- ✓ 8:20 a.m. – 2:20 p.m.
- ✓ Drop off no earlier than 8:20 a.m.
- ✓ Pick up no later than 2:20 p.m.

Period 1	8:30am – 10:10 am
Period 2	10:20am – 12:00pm
Lunch	12:00pm – 12:30pm
Period 3	12:30pm – 2:10pm

First Day

- ✓ Your teachers will meet you at the door to your class. We will have signs posted on the doors so you know you have arrived at the correct spot. Parents may walk student to class today only.
- ✓ If you need help, please ask any adult in an IPSF shirt and they will help you.

Absence/Illness

- ✓ Please call the **attendance line (949) 936-6501** to notify our school clerk that your child will be absent from school.
- ✓ Any student exhibiting signs of illness should not be at school. Students should be fever-free for 24 hours before attending/returning to school.

Student Safety

- ✓ Rancho is a CLOSED campus for the safety of all students and staff. Parents and non-staff adults will NOT be allowed on campus during class sessions. No parents are permitted to volunteer in class at anytime or eat lunch/enter lunch table area with students from 12:00-12:30 p.m. If you need to check your student out early, please visit the front office with your valid ID.
- ✓ Please consider peanut-free options for snacks and lunches and remind your child not to share their snacks or lunch, as we have many students with food allergies. Peanut-free lunch tables are available in the lunch area if desired.
- ✓ Please do not send sports equipment or electronic entertainment devices to school with your children. **Cell phones** should be turned off once on campus and stored in a backpack. We are not responsible for lost, stolen, or broken items.
- ✓ Dogs are NOT allowed on campus at anytime.
- ✓ Summer Enrichment Academy is an educational setting, so all school rules apply. Misconduct may be documented and communicated to parents through a behavior citation form. Disruptive behavior and repeated misconduct may result in a dismissal from the program without a refund.

Student Expectations

Our students are to be prepared for the school day. We ask for the support of each parent in observing these expectations. If your student continually disregards these expectations, he/she may be asked to leave the program.

We will maintain a **dress code** for safety and support of school instruction:

- ✓ Students should wear closed toed shoes at all times.
- ✓ Clothing with offensive messages or revealing clothing are not permitted.
- ✓ Refrain from wearing swimwear, flip flops, and sleepwear.

We will maintain a **behavior code** as follows:

- ✓ Students will demonstrate behavior that is safe for themselves and others.
- ✓ Students will show courtesy and respect for other people.
- ✓ Students will show respect for school property and the property of others.
- ✓ Students will stay only in supervised areas at all times.

Food/Beverages/Lunch

- ✓ Students should bring snacks and lunch during their time here at Rancho. Students will have time to eat during the 10-minute break between classes and the lunch break. Student attending Period 2 and Period 3 may NOT go off campus during lunch. Due to our closed campus, Parents may NOT join their student for lunch.

Pick-up/Drop-off and Parking Lot Procedures

This site will be hosting a large number of students this summer. Please use caution and be aware of your surroundings as you drop off and pick up your student/s.

- ✓ **Students can be picked up anywhere along the front of the school in our parking lot. Please have a clear plan about where you are picking up your student at the end of each day. All students should be picked no later than 2:15 p.m. each day.**

Thank you for taking the time to review this information with your student. We are looking forward to a great summer school experience! Teachers will be contacting all parents via email on the first day of the session to personally introduce themselves and their classrooms to you.

If you have any questions or need assistance during our program, please call the Rancho front office (949) 936-6500.

Sincerely,

Corey Pace

Rancho Middle School Site Administrator

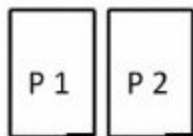
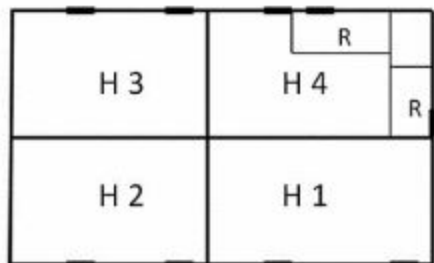
	Period 1	Period 2	Period 3
B-4	Code Academy: App & Inventor Edition Teacher: Brousard	STEAM Studio: YouTube & Movie making Teacher: Brousard	STEAM Studio: Engineering and Robotics Teacher: Brousard
B-5	Prep for Advanced 8th Grade Math Teacher: Compton	Prep for Advanced 8th Grade Math Teacher: Compton	Prep for 8th Grade Math Teacher: Compton
B-6	Prep for Advanced 7th Grade Math Teacher: Eichenauer	Prep for 7th Grade Math Teacher: Eichenauer	Prep for Advanced 7th Grade Math Teacher: Eichenauer
C-5	Art Workshop Teacher: Matthews		
C-6	Mechanics of Writing Teacher: Conaway	Mechanics of Writing Teacher: Conaway	Public Speaking, Debate and Communication Teacher: Conaway
E-1	Engineering Lab and Scientific Method Teacher: Laky		
F-1	3D Modeling: Prototype Design and Marketing Teacher: Holt	Photoshop Essentials: Movie Posters & Magazine Covers Teacher: Holt	3D Animation: Movies and Video Game Layout Teacher: Holt
F-2	OC Music & Dance: Strings Intensive - Cello Teacher: Yue		
F-3	Creative Writing Teacher: Turner	Public Speaking, Debate and Communication Teacher: Turner	Creative Summer Drama Teacher: Turner
F-4	OC Music & Dance: Strings Intensive - Violins & Viola Teacher: Sheegog		
F-5	OC Music & Dance: Strings Intensive - Music Theory Teacher: Lewis		
MPR	Archery and Ping-Pong Teacher: Gamez	Archery and Ping-Pong Teacher: Gamez	
Courts	Intro to Tennis Teacher: Drulias	Intro to Tennis Teacher: Drulias	

SESSION B – RANCHO MIDDLE SCHOOL

Administrator	Corey Pace		
Clerk	Joanne Egner		
Instructor Name	Period	SEA Class Name	Room #
Patrick Brouard	1 2 3	Code Academy: App and Inventor Edition STEAM Studio: YouTube & Moviemaking Masters STEAM Studio: Engineering & Robotics	B-4
Doug Compton	1 2 3	Preparation for Advanced 8th Grade Math Preparation for Advanced 8th Grade Math Prep for 8th Grade Math	B-5
Sarah Conaway	1 2 3	Mechanics of Writing Mechanics of Writing Public Speaking, Debate & Communication	C-6
Brian Drulias	1 2	Intro to Tennis Intro to Tennis	Courts
Troy Eichenauer	1 2 3	Preparation for Advanced 7th Grade Math Preparation for 7th Grade Math Preparation for Advanced 7th Grade Math	B-6
Garrett Holt	1 2 3	3D Modeling: Prototype Design and Marketing Photoshop Essentials: Movie Posters & Mag Covers 3D Animation: Movies & Video Game Layout	F-1
Tibor Laky	1	Engineering Lab & Scientific Method	E-1
Allison Matthews	1	Art Workshop	C-5
Caitlin Schott	1 2	Archery & Ping Pong Archery & Ping Pong	P.E.
Jeanne Anne Turner	1 2 3	Creative Writing Public Speaking, Debate & Communication Creative Summer Drama	F-3
Meri Sheegog	1-2	OC Music & Dance: Strings Intensive - Violin and Viola	F-4
Eddie Yue	1-2	OC Music & Dance: Strings Intensive - Cello	F-2
Nathan Lewis	1-2	OC Music & Dance: Strings Intensive - Music Theory	F-5

Rancho San Joaquin Middle School

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