

Fall 2018

**ACEIPSF**  
AFTERSCHOOL CLASSROOM ENRICHMENT



**WHAT IS THE ACE PROGRAM AND WHAT ARE ACE CLASSES?**

The ACE Program (Afterschool Classroom Enrichment) is a program sponsored by IPSF (Irvine Public Schools Foundation) in cooperation with the Irvine Unified School District. These classes are offered right after school on the Greentree campus for nominal fees. IPSF selects contractors who teach all types of classes ranging from athletics to academics to arts.

*Fall Classes At A Glance*

Class	Grade	Day	Start	# of Mtgs	Fee
TechKidz: Video Game Design	1 - 6	Tue	11/6	6	\$122
Forensic Science: Bionerds' Way!	4 - 6	Tue	11/6	6	\$155
Claymation	1 - 6	Wed	11/7	6	\$133
Fine Arts 4 Kids	1 - 6	Thu	11/8	6	\$126

**Register Online October 1 - November 2, 2018**  
**Online Registration ONLY at [www.ipsfacademy.org](http://www.ipsfacademy.org)**



**SCHOLARSHIPS AVAILABLE !!**

In partnership with



A limited number of partial and full scholarships are available for all classes based on financial need. Income documentation is required for approval. Parents may apply for assistance by completing the Scholarship Application available at [www.ipsfacademy.org/ace](http://www.ipsfacademy.org/ace).

For scholarship questions, please email IPSF ACE at [ipsfacademy@ipsf.net](mailto:ipsfacademy@ipsf.net)



Contact volunteer Greentree ACE Coordinator, Nicole Huttenhoff, at [ACEGreentree4200@gmail.com](mailto:ACEGreentree4200@gmail.com)



**TUESDAYS: November 6, 13, 27, December 4, 11 & 18  
NO Class November 20**

## TECHKIDZ: VIDEO GAME DESIGN



**\$122**

Students will learn how to design and modify their own exciting arcade style video games! They will learn how to control characters, objects, and outcomes in their games as they increase the difficulty level and add more features. Provider: Parker-Anderson.

Grades: 1-3  
Grades: 4-6

Tue. Time: 2:15-2:30 p.m. supervised break/2:30-3:30 class  
Tue. Time: 2:30-3:30 p.m.

Location: D3 # of Meetings: 6  
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## FORENSIC SCIENCE: BIONERDS' WAY!



**\$155**

Come and join the fun to become a Forensic Scientist – Bionerds way! Your child will learn forensic and biology techniques, experiment and activities to further deductive reasoning to uncover the truth following in the footsteps of Sherlock Holmes and Scotland Yard. Topics will include fingerprinting, DNA, trace evidence, wildfire forensic, and more. Provider: Bionerds.

Grades: 4-6

Tue. Time: 2:30-3:30 p.m.

Location: MPR Back/Atrium

# of Meetings: 6

**WEDNESDAYS: November 7, 14, 28, December 5, 12 & 19  
NO Class November 21**

## CLAYMATION



**\$133**

Have you ever wanted to make your own movie like "Box Trolls" or "Wallace & Gromit"? Then join this exciting class where students will storyboard their idea, design, create and animate their own clay character. The process starts with building an armature or "Skeleton" for the character. Then all layers of clay are applied until the character is ready for the camera. Students will utilize iPods to make their characters come to life. After the filming is complete, they will choose their music and supply the voice-over. All projects will be available to view and download online. Provider: Movies By Kids.

Grades: 1-6

Wed. Time: 1:05-2:05 p.m.

Location: MPR Back/Atrium

# of Meetings: 6

## WE NEED YOUR HELP! CLASSROOM MONITORS WANTED!



Classroom monitors are an important component to keeping ACE running smoothly at Greentree.

Would you be willing to help monitor ACE classes 1 to 1½ hours per week?

Volunteers who monitor receive discounted tuition for each day they monitor. The work is easy -take roll, make sure children are accounted for, assist where necessary, and see that all children are picked up after classes.

Interested in helping out? Contact GT ACE Coordinator, Nicole Huttenhoff, at [ACEGreentree4200@gmail.com](mailto:ACEGreentree4200@gmail.com)

**THURSDAYS: November 8, 15, 29, December 6, 13 & 20**  
**NO Class November 22**

## FINE ARTS 4 KIDS



**\$126**

Calling all young Picassos! If you love realistic drawing, then this is the afterschool class you've been waiting for. Activities include watercolor, charcoal, clay and pen and ink. All in-class drawing materials provided.  
Provider: WE Educational Programs.

Grades: 1-3	Thu. Time: 2:15-3:15 p.m.	Location: Location: MPR Back/Atrium	# of Meetings: 6
Grades: 4-6	Thu. Time: 2:30-3:30 p.m.	Location: Location: MPR Back/Atrium	# of Meetings: 6

### REGISTRATION

1. Go to [www.IPSFacademy.org](http://www.IPSFacademy.org). Please use Chrome or Safari as your browser, as older versions of Internet Explorer are not supported.
2. If you do not have a User Email/Password, you will need to create one for yourself. Click "Create An Account." If your student participated in the IPSF Summer Enrichment Academy, you will login using the same user email and password.
3. Once you have successfully created a parent profile, you will be directed to login.
4. Click on "Add a Student" to create profiles for each of your students if one does not already exist.

**IMPORTANT!! For existing students, verify all student information is up to date for the new school year including grade, homeroom and transportation. Profiles do NOT update automatically.**

5. Select the desired class(es) and checkout.
6. Classes that have reached capacity may have a waitlist. During the registration process, you have the option to add a student to a waitlist. No payment is required and you will be notified only if an opening becomes available for your student.
7. Once you checkout, you will receive an email confirming your student's class enrollment.

### WHERE TO GO AFTER SCHOOL AND PICK UP INSTRUCTIONS

Instruct your students that once regular school dismisses to report directly to their ACE class location.

After ACE class, students are picked up from outside the ACE classroom. Students will not be permitted to leave on their own unless the student's profile at [www.ipsfacademy.org](http://www.ipsfacademy.org) indicates student's "Transportation" as responsible for themselves.

Rainbow Rising students: Please also report directly to the ACE class location. Do not check in at Rainbow Rising prior to ACE class. After ACE, students will be escorted to Rainbow Rising. Be sure to notify Rainbow Rising you have enrolled your student in ACE.

# GENERAL INFORMATION

## REGISTRATION:

Begins: Monday, October 1

Ends: Friday, November 2

Classes start: Tuesday, November 6

Register at [www.ipsfacademy.org](http://www.ipsfacademy.org)

Enrollment is subject to class availability. Students must attend the school where they enroll in ACE classes.

## HOW TO REGISTER:

1. Login at [www.ipsfacademy.org](http://www.ipsfacademy.org) Please use Chrome or Safari as your browser; older versions of Internet Explorer are not supported.
2. If you have not created a User Email/Password account, you will need to create one for yourself. Click "Create An Account". Once you have successfully created a parent profile, you will be directed to login.
3. Click on "Add a Student" to create profiles for each of your students if one does not already exist. **For existing students, verify profiles are up to date including grade, homeroom and transportation.**
4. Click "Register for Classes".
5. Select the desired class(es) and checkout.
6. Once you have checked out, you will receive an email confirmation listing your student's class enrollment.

**REFUNDS:** Tuition is nonrefundable unless the class is cancelled by the ACE coordinator. If your child registers late, misses classes or withdraws before the end of the session, you are still obligated for the full fees for that session. You are eligible for a prorated tuition refund or credit only if your child withdraws due to serious illness or injury, corroborated by a note from your doctor. All refunds are subject to a \$25 non-refundable program fee. Please be advised that refunds may take up to one month to process.

**FLEXIBLE SPENDING ACCOUNTS:** Receipts for programs attended by your child are available on request after completion of the programs. Please contact IPSF with parent's name, child's name, address, phone number, name and location of program(s) attended, and dates attended. IPSF can be reached via email at [cdepew@ipsf.net](mailto:cdepew@ipsf.net) or phone at (949) 263-8340. This material is provided for informational purposes only. IPSF does

not provide tax, legal, or accounting advice, and makes no representations regarding the deductibility or FSA eligibility of any program related expenses. Please consult your individual tax advisor to determine how much of your payment, if any, is deductible and/or FSA eligible.

**CLASS AGE LIMITS:** In order to develop classes suitable for a particular age range, we specify age limits in the brochure.

**CLASS CONFIRMATIONS:** Class confirmations are emailed upon successful completion of enrollment. Please add [webmaster@ipsf.net](mailto:webmaster@ipsf.net) to your email address book.

**CLASS CANCELLATIONS:** We do our best to accommodate all students who sign up for ACE classes. In order to keep class fees as low as possible, we must set a minimum enrollment number for each class to cover the class expenses. If the minimum enrollment is not met, the ACE Program reserves the right to cancel the class and return all registration fees. You will be notified of any cancellations before the first scheduled day of class.

**TRANSPORTATION:** Getting students to and from class is the responsibility of parents. In the first week of classes, ACE site monitors will attempt to locate registered students who are not present in their class. After that week, however, we expect that the students will know where they should go. If your child has difficulty remembering to go to class, you might want to escort him/her or contact another child in the class so your child has a "buddy" to provide a reminder about class.

ACE students must be picked up immediately after class. Arranging pick-up is the responsibility of parents. School staff, ACE instructors and ACE volunteer monitors are not responsible for your child after class. If you are late picking your student up two times, your student will be removed from the program and there are no refunds.

**SNACKS:** Your child is always welcome to bring a personal snack. Please do not send any snacks containing peanut or tree nut products. Please contact the school site ACE coordinator immediately if your child has severe food allergies.

**CONTINUING CLASSES:** Unless noted otherwise in the brochure, students in continuing classes must submit a registration form and payment for each session.

**CONDUCT:** Normal classroom conduct is expected of all ACE students and we generally have very few problems with the behavior of our students. Children displaying unacceptable behavior will be issued a one-time "Behavior Citation" that will have to be signed by a parent before the student can continue the class. If a second citation is necessary, the child will be dismissed without refund.

**SCHOLARSHIPS:** A limited number of 50%-100% scholarships are available for all classes based on need. Income documentation is required for approval. Parents may apply for a scholarship by accessing and completing the scholarship form at [www.ipsfacademy.org/ACE](http://www.ipsfacademy.org/ACE).

**MONITORS WANTED:** Would you like to help monitor ACE classes 1 to 1-1/2 hours per week? The work is easy - taking roll, assisting any children who need help, occasionally helping with classroom set up and clean up, and randomly checking on each class a few times during the class period. Volunteers who monitor are granted one reduced class tuition per session. Interested? Contact the ACE Coordinator listed below.

**PROGRAM SPONSORSHIP:** Irvine Public Schools Foundation (IPSF) sponsors the district-wide ACE program in cooperation with the Irvine Unified School District.

For further information about the ACE program at other schools, please call IPSF at (949) 263- 8340

**ATTENDANCE:** If your student will be absent from ACE class, please send a message to the contact listed below before 11 a.m. on the day of ACE class.

????? QUESTIONS ??????

Contact Greentree ACE Coordinator,  
Nicole Huttenhoff, at  
[ACEGreentree4200.com](mailto:ACEGreentree4200.com)